

BUCKEYE LOCAL BOARD OF EDUCATION

Wednesday, December 21, 2016

6:30 p.m.
Wallace H. Braden Middle School

“BUCKEYE – WE EDUCATE FOR SUCCESS.”

VISION STATEMENT

The Buckeye Local School District unifies individuals, communities and resources to create a **WORLD CLASS LEARNING COMMUNITY** that gives **ALL** students the opportunity to be successful in **THEIR** future.

GOALS

The Buckeye Local Board of Education has established the following goals:

1. The board of education will achieve excellence in learner-focused governance.
2. The board of education will conduct efficient and effective meetings.
3. The board of education will increase community and staff trust and satisfaction.

This meeting is a meeting of the board of education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda. Please complete a public participation form and submit it to the board president prior to the start of the meeting.

Board Policy # 0165.1, Item B

Buckeye Local Board of Education

David Tredente - President

Gregory Kocjancic - Vice President

Jon Hall

Renee Howell

Mary Wisnyai

Mr. Patrick Colucci
Superintendent

Mrs. Jamie Davis
Treasurer

**BUCKEYE LOCAL BOARD OF EDUCATION
REGULAR MEETING
Wednesday, December 21, 2016**

1. Opening Items

- A. Call to Order
- B. Roll Call of Members
- C. Meditation
- D. Pledge of Allegiance
- E. Communications/Special Reports
 - 1) Kingsville Public Library – Partnership Update from Shelly Lyle
 - 2) Award presentation (by Board President, Dave Tredente) on behalf of the Ohio School Board Association (OSBA) to local media on excellence of reporting news about the district to Dave DeLuca of the Ashtabula Star Beacon.
 - 3) Edgewood High School Building Report - Principal, Michael Notar
 - 4) Student of the Month – Presentation
 - a. Kingsville Elementary – Matthew Pierce-Ruhland
 - b. Ridgeview Elementary – Logan Mezak
 - c. Braden Middle School – G. Joseph Jafarace
 - d. Edgewood High School – Kayla DeGeorge
- F. Public Participation Relative to Agenda Items

Please complete a public participation form and submit it to the board president prior to the start of the meeting. Please limit your comments to three minutes or less.
- G. Correspondence

2. Treasurer's Report

Reports and Recommendations

It is the recommendation of the Treasurer that the BOE approve the following items as presented in 2A –2C:

- A. A resolution to approve the November BOE meeting minutes as presented to the board on December 16, 2016.
- B. A resolution to approve bills paid in November and the financial reports as presented to the board on December 16, 2016.

2. Treasurer's Report

Reports and Recommendations (continued)

- C. Approve a one-year contract with E-Rate Connection at a fee of \$2,400 to perform the 2017-18 Federal E-Rate Program application process as in **Exhibit A**.

____ Hall ____ Howell ____ Kocjancic ____ Tredente ____ Wisnyai

3. Superintendent's Report

Reports & Recommendations

It is the recommendation of the Superintendent that the BOE approve the following resolution from LG Law as presented in 3A:

- A. A resolution to approve the firm of Lindsay Gingo Law, LLC to serve as legal counsel for Buckeye Local School District BOE on an as needed basis. **Exhibit B**.

It is the recommendation of the Superintendent that the BOE approve two new members of the Kingsville Public Library Board as presented in 3B – 3C :

- B. The Kingsville library would like to appoint Jill Laseke, 5271 Wetmore Rd, Conneaut, Ohio 44030, to the Kingsville Public Library Board to fill the unexpired term of Denny Page that will end December 31, 2021.
- C. The Kingsville library would like to appoint Christian Schultz, 6351 Bushnell Rd, Conneaut, Ohio 44030, to the Kingsville Public Library Board to fill the unexpired term of Jim Booth that will end December 31, 2019.

It is the recommendation of the Superintendent that the BOE accept the following gifts to the Board of Education as presented in 3D - 3E:

- D. Monetary donation of \$150 to be used as needed for the Student of the Month awards at Buckeye Local School District from Big Brothers-Big Sisters of Northeast Ohio, 8 North State Street, Suite 360, Painesville, Ohio 44077.
- E. A donation of a rug for the classroom of Mrs. Wunsch at Kingsville Elementary from the Billington Family, valued at \$175.

____ Hall ____ Howell ____ Kocjancic ____ Tredente ____ Wisnyai

4. Personnel

It is the recommendation of the Superintendent that the Board approve the following Personnel items as presented in 4A – 4J:

A. **Certified Staff** – Resignation of Retire/Rehire personnel as presented:

- 1) Paul Simon, computer teacher, Edgewood High School, effective 7/1/17

B. **Certified Staff** – Request for FMLA leave for the following personnel as presented:

- 1) Joann Smith, teacher, Ridgeview Elementary, effective November 14, 2016, for no more than 12 work weeks in a 12-month period.
- 2) Marilyn Glotzbecker, teacher at Ridgeview Elementary, effective December 21, 2016, for no more than 12 work weeks in a 12-month period.
- 3) Laura Buckius, Health/Physical Education, Braden Middle School and Ridgeview Elementary, effective January 3, 2017, for no more than 12 work weeks in a 12-month period.
- 4) Sarah Wittreich, guidance counselor, Edgewood High School, effective February 27, 2017, for no more than 12 work weeks in a 12-month period.

C. **Certified / Licensed Employees** - Employment of Extracurricular and Special Fee Assignments as presented:

<u>Name</u>	<u>Position</u>	<u>Year</u>	<u>Start Date</u>	<u>Yrs. Exp.</u>	<u>Salary</u>
Steve Hill	Girls Asst. Track(7-8)	2016-17	3/6/17	7+	\$2,969.64
John Crooks	Boys Asst. Track(7-8)	2016-17	3/6/17	7+	\$2,969.64
Chris Juncker	Girls Asst. Track(Var)	2016-17	3/6/17	7+	\$2,969.64

D. **Certified / Licensed Non-employee(s)** - Employment of Extracurricular and Special Fee Assignments as presented:

**SUPPLEMENTAL RESOLUTION TO APPOINT CERTIFIED /
LICENSED NON-EMPLOYEE(S) TO SUPPLEMENTAL POSITION(S)**

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

4. Personnel (*continued*)

D. **Certified / Licensed Non-employee(s) – (*continued*)** - Employment of Extracurricular and Special Fee Assignments as presented:

WHEREAS, the board has deemed the following certified/licensed non-employee(s) as qualified to fill the supplemental position(s);

<u>Name</u>	<u>Position</u>	<u>Year</u>	<u>Start Date</u>	<u>Yrs. Exp.</u>	<u>Salary</u>
Ben Markel	Boys Asst. Tennis(7-8 & JV)	2016-17	3/6//17	3	\$1,319.84

E. **Non-Certified / Non-Licensed** - Employment of Extracurricular and Special Fee Assignments as presented:

SUPPLEMENTAL RESOLUTION TO APPOINT NON-CERTIFIED / NON-LICENSED INDIVIDUAL(S) TO SUPPLEMENTAL TEACHING POSITION(S)

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, no such person(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the board has deemed the following non-licensed/non-certified individuals identified below as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>Year</u>	<u>Start Date</u>	<u>Yrs. Exp.</u>	<u>Salary</u>
Stephanie Simmons	Girls Asst. Track (Var)	2016-17	3/6/17	5	\$2,639.68
Gary Young	Girls Asst. Softball(JV)	2016-17	2/20/17	7+	\$2,969.64
Jacob Cardona	Boys Asst. Track (Var)	2016-17	3/6/17	1	\$2,309.72
Steve Diemer	Boys Asst. Track (7-8)	2016-17	3/6/17	1	\$2,309.72
Dave McCoy	Boys Asst. Baseball (Var)	2016-17	2/20/17	7+	\$2,969.64

F. **Extracurricular and Special Fee Assignments** – Volunteer coaches, as presented:

George Dragon	Girls Softball	2016-17	2/20/17
Lou Wisnyai	Boys Baseball	2016-17	2/20/17
Mary Cornely	Boys/Girls Track	2016/17	3/6/17

G. **Classified Staff** - Request for FMLA leave for the following personnel as presented:

- 1) Rita Nicka, Crossing Guard/Cafeteria worker, Kingsville Elementary, effective 12/1/2016 for no more than 12 work weeks in a 12-month period.

4. Personnel (*continued*)

H. **Classified Staff** – Change in Assignment as presented:

- 1) Brandyn Frampton, from custodian at Braden Middle School to head custodian at Braden Middle School, effective January 1, 2017. Step 2 of 6, \$18.06 / hour.

I. **Classified Staff** – Appointments as presented:

- 1) Pamela Lemmo, SMEA at Kingsville Elementary, 2.0 hours/day, effective January 3, 2017, Step 1 of 5, \$14.08/hour.
- 2) Tracey McNeil, Bus Driver #32, 4.75 hours/day, effective January 3, 2017, Step 1 of 6, \$17.11/hour.
- 3) Marguerite Kister, SMEA at Ridgeview Elementary, 2.0 hours/day, effective January 3, 2017. Step 1 of 5, \$14.08/hour/

(These appointments are being entered into contingent upon the individuals satisfactorily completing a probationary period. Consistent with Article V, Section E of the collective bargaining agreement with the UAW, Local 1834, if the individuals do not successfully complete the probationary period, the contract is deemed null and void.)

J. **Classified Staff** - Employment of Substitutes as presented:

- 1) SMEA

Shannon Litwiler

- 2) Custodians

Ryan Prinkey

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

____ Hall ____ Howell ____ Kocjancic ____ Tredente ____ Wisnyai

5. Visitor Participation Relative to New Items

Please complete a public participation form and submit it to the board president prior to the start of the meeting. Please limit your comments to three minutes or less.

6. Executive Session

A. For the purpose of confidential and other legal matters.

7. Adjournment

___Hall ___ Howell ___Kocjancic ___Tredente ___Wisnyai

**BUCKEYE LOCAL BOARD OF EDUCATION
ADDENDUM – DECEMBER 21, 2016**

REGULAR BOARD MEETING

2. Treasurer's Report

It is the recommendation of the Treasurer that the BOE approve the following items as presented in 2D:

D. Establish Organizational and Regular Meeting date for January 2017.

____Hall ____ Howell ____Kocjancic ____Tredente ____Wisnyai

2.5 Board Level

Appoint a President Pro Tempore for the organizational meeting to be held in January 2017.

____Hall ____ Howell ____Kocjancic ____Tredente ____Wisnyai

Ms. Jamie Davis - Treasurer
Buckeye Local Schools
3436 Edgewood Drive
Ashtabula, Ohio 44004



Dear Ms. Davis:

10.3.2016

Thank you for contracting with E-Rate Connection, (Richard Kevern & Associates), to manage the 2017-18 Federal E-Rate Program application process on behalf of your school. Your school's base fee for 2017-18 will be \$2,400.00 and will be due November 3rd, 2016, (Terms = Net 30 Days).

If you choose to have us make a Category 2 application on your behalf, we will charge 5% of the funding awarded by FCDL, subject to a \$300 minimum.

Work will begin upon receipt of this signed contract, which also serves as the official "Letter of Agency", (LOA), authorizing E-Rate Connection to act on your school's behalf regarding E-Rate matters. Your staff will be required to review and certify applications submitted on your behalf, and to review all legitimate bids fairly & equally using price and other valid criteria of your making. After funding is awarded, your staff will then be required to inform your service providers directly of your choice to receive your E-Rate funding in discounted monthly bills or year end reimbursement.

Services to Be Performed By E-Rate Connection Will Include:

- Verify Current State Free & Reduced Lunch Percentages from Latest Available Ohio Dept. of Ed. Records.
- Complete & Submit Form 470 Application/s Using Information to be Provided by School Staff. Prompt & Assist School Superintendent or Treasurer in Submitting Form 470 Certifications Prior To Deadlines.
- Observe Mandatory 28 Day "Competitive Bidding" Period, Collect & Forward All Bids for Review & Decisions by School Administrators and Review & Verify or Amend Form 470 Receipt Notification Letter/s as Appropriate.
- Verify Service Providers' Eligibility Status & Collect "Services/Equipment To Be Purchased" Data for Form/s 471 Service Specifics, Quantities, Capacities, Costs, etc. Using Data Which Must be "Timely" Provided by School Staff in SLD Approved Spreadsheets. Complete & Submit Form 471 Application/s.
- Assist School Officials In Submitting Online Certifications for all Federal Application Forms to Meet Deadlines.
- Review Form 471 Receipt Acknowledgment Letter (RAL) For Accuracy & Opportunities to Increase Funding.
- Address Program Integrity Assurance (PIA) Reviewer Questions & Requests for Documentation.
- Verify Funding Commitment Decision Letter/s (FCDL/s) & Submit Forms 486 to Trigger Release of Funds.
- Write and File Appeals For Any Unfavorable Funding Decisions and Assist Applicant School In The Event of a "Special Review" by providing "Application-Related" Information as Requested by SLD Special Review Agents.
- Complete & Submit Form/s 486 Verifying, Program Compliance & Triggering Release of Funds.
- Complete & Submit Form/s 472 "BEAR" Forms to Request Reimbursement for Discountable Costs Already Paid.
- Provide Application Related Information & Documentation in the Event of an Audit - Address Auditors Application-Related Questions/Issues as Appropriate & Provide Electronic Copies of all Application-Related Records in Our Possession as Requested by Federal Auditors. Note: At request of a client school "on-site" Representation Regarding "Application Issues" Under Audit Will be Billed at \$125 Per Hour Plus Expenses.

IMPORTANT NOTE: Your school staff are required to provide information and documents requested by E-Rate Connection as needed for preparation of E-Rate application forms no later than 15 days prior to all applicable deadlines so that applications can be filed in accordance with those deadlines. Failure to do so may result in applications being submitted with missing or incorrect information, and an eventual reduction or loss of funding, for which E-Rate Connection is not responsible. E-Rate Connection's liability is limited to the amount of the "base fee" and any Category 2 "minimum fee". Please acknowledge your agreement to the above terms and conditions by signing and dating below.

Ms. Jamie Davis - Treasurer
Buckeye Local Schools

Signature

Date

Richard Kevern - E-Rate Connection
177 Wilbur Drive, Munroe Falls, OH 44262

Signature

Date

RESOLUTION TO EMPLOY LEGAL COUNSEL

_____ moved, seconded by _____
to approve the firm of ***Lindsay Gingo Law, LLC*** to serve as legal counsel to the ***Buckeye Local School District Board of Education*** and hereby authorize the Superintendent, Treasurer and Board President to engage the services of said firm on an as needed basis.

Roll call, _____ voted yes, _____ voted no, law firm approved.